



We are excited to announce our new school management system – **RenWeb School Management Software**. We have just completed setting up RenWeb’s **ParentsWeb** – a private and secure parents’ portal that will allow parents to see academic information specific to their children, while protecting their children’s information from others. This system will be up and running for the 2017-18 school year in place of Edline.

Starting next year all you will need is an Internet-capable computer to view information such as:

- |                     |   |
|---------------------|---|
| Attendance          | School Announcements                        |
| Grades              | Staff Directory                             |
| Progress Reports    | Family Account Balances with Online Payment |
| Missing Assignments | Teacher Email Addresses                     |
| School Calendar     | Other Useful School Information             |

**NOT ALL INFORMATION WILL BE AVAILABLE TO ALL GRADES**

RenWeb has created a 5 minute ParentsWeb Overview video viewable at <https://vimeo.com/126932181>, which will give you an introduction to the system. Please watch it at your convenience. The password to access the video is **ParentsWeb**.

Accompanying this letter are instructions for logging in, adding/editing your demographic data, and viewing information. A key component is the online enrollment feature that we ask you to use for re-registration for next year. **It is critical that you create an account, log into ParentsWeb, and re-register your child/children by April 12, 2017.** Note that enrollment/re-registration is not complete until the \$185.00 per student Education and Technology fee is paid to the office. **Please use the enclosed form for payment of fees.**

We look forward to your participation. Together we can improve our children’s academic development and the communication between SRS and your home.

Ann Miller  
Principal

## How to Start Using Your New RenWeb Account

### Creating an Account

1. Go to renweb.com
2. Click **Log In**
3. Select **ParentsWeb Login**
4. Select **Create New ParentsWeb Account**
5. Type the **District Code**: srs-oh
6. Type your family@saintraphaelparish.com email (This email **MUST** be used)
7. Click **Create Account**
8. An email is sent to your email address
9. Access that email and click the link to create your username and password.
10. Type a **User Name** and **Password**
  - a. Usernames and passwords are case sensitive
  - b. You do not have to use your email address as your username
  - c. A combination of 6 letters and numbers is required for the password.
11. Click **Save User Name and/or Password**

### Logging into ParentsWeb

1. Go to renweb.com
2. Click **Log In**
3. Click **ParentsWeb**
4. Type the **District Code**: srs-oh
5. Type your **User Name**
6. Type your **Password**
7. Click **Login**
8. The **ParentsWeb** page is displayed

### Re-Enrolling your Student

1. Log in to **ParentsWeb**
2. Click on **Family Information**
3. Click on **Enrollment/ReEnrollment**
4. Please note: Enrollment is not complete until the \$185.00 per student Education and Technology fee is paid to the office.

